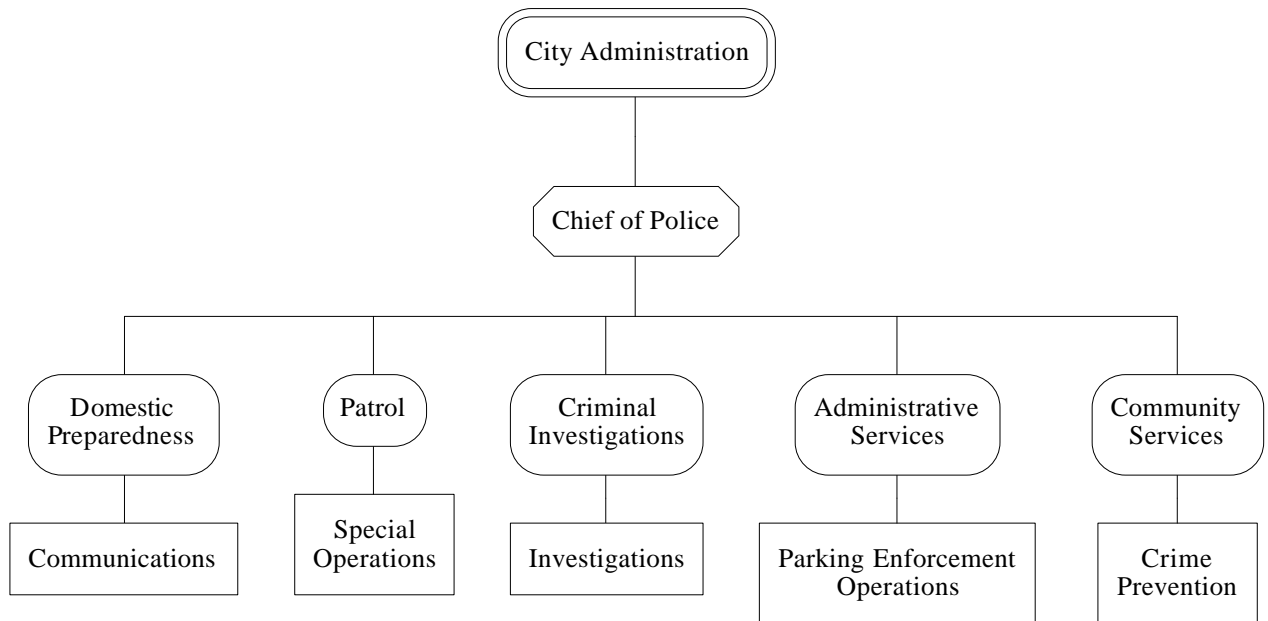


CITY OF ANNAPOLIS

Police Department



Police Department

Fund Support:

General Fund

Description:

The Annapolis Police Department, one of the oldest law enforcement agencies in the State of Maryland, was founded on June 17, 1867 and has been in continuous service ever since. Its primary mission is to preserve the quality of life in Annapolis by ensuring the community's livability, safety and security. The Patrol Section of the Operations Division provides continuous 24-hour patrol of city streets and answers calls for service from citizens. The Special Operations Section provides traffic control, K-9 service, summer marine patrol of the harbor, bicycle patrol, and houses the Neighborhood Enforcement Team. The Criminal Investigations Division is composed of the Major Crimes Section, the Vice and Narcotics Section, the Asset Forfeiture Unit, the Crime Lab and Liquor Inspection Unit. The Administrative Services Division is responsible for recruiting, selecting, hiring and training sworn and civilian personnel, budgeting and purchasing, statistical crime analysis, Uniform Crime Reporting, D.A.R.E., central records, property and evidence and fleet and building maintenance. The Division also houses the Parking Operations Unit which is responsible for enforcement of parking regulations and meter collection throughout the City. The Community Services Section disseminates information to the media, oversees the Block Watch program, and provides advice on crime prevention to community associations. The Emergency Management Office oversees radio dispatch, information systems management and disaster planning. The Staff Inspections Unit is responsible for periodic inspections of all departmental functions and for the accreditation process.

Mission:

The Annapolis Police Department is dedicated to preserving the quality of life in Annapolis by ensuring the community's livability, safety and security. We are committed to providing the highest

standards of police service through adherence to the values of honesty, integrity and respect of human dignity to all.

Goals &

Objectives:

- Reduce crime and the perception of crime in public housing through a collaborative effort of the police, community, and elected and appointed officials.
 - Reduce criminal activity through enforcement activities.
 - Increase community participation in crime prevention and reduction activities.
 - Reduction in crimes committed on Housing Authority property..
 - Educate residents of the actual crime rates in their communities.
- Improve recruiting to bring staffing of police officers and dispatchers to allocated levels.
 - Assess current state.
 - Recruitment plan.
- To increase the data analysis capabilities of the department.
 - Increase crime trend identification.
 - Increase traffic accident trend identification.
 - Convert collected data into user friendly analysis.
- Maintain accredited status.
 - Ensure that all files meet standards.
 - Ensure that facilities meet standards.
 - Review policies to ensure compliance with current standards.
 - Pay accreditation fees.
- Maintain infrastructure at current levels and complete expansion and renovation of existing building.
 - Complete the expansion and renovation of the current building.
 - Maintain fleet at current state.

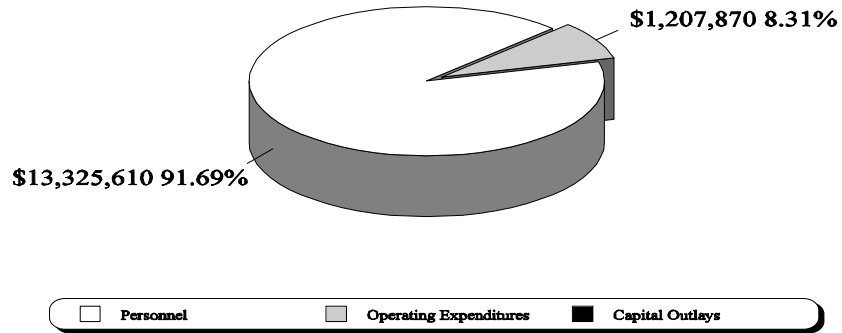
Police Department

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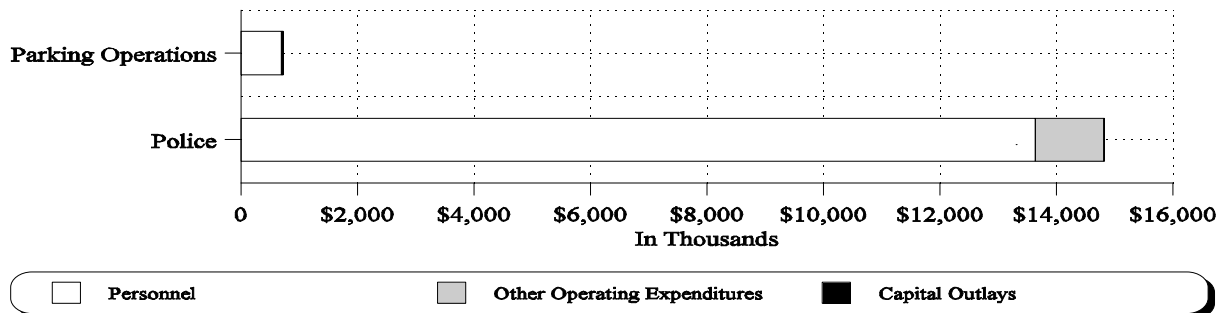
- Ensure proper maintenance of the fleet.
- Maintain firearms range in safe operating condition.
- Maintain and increase our collaborative efforts with other law enforcement agencies.
 - Continue to provide officers to multi-jurisdictional task forces.
 - Maintain MOUs with surrounding jurisdictions.
- Increase the training level of the staff.
- Provide required refresher training to all personnel.
- Provide staff with additional training opportunities.
- Review Homeland Security resources for training opportunities.

<i>Budget Summary</i>	<i>FY 2004 Actual</i>	<i>FY 2005 Adopted</i>	<i>FY 2006 Adopted</i>	<i>Percent Change</i>
Police	\$12,467,950	\$12,825,570	\$13,812,720	7.70%
Parking Operations	518,910	586,380	720,760	22.92%
Department Total	\$12,986,860	\$13,411,950	\$14,533,480	8.36%

Police Department
Budget By Expenditure Type



Police Department
Budget By Division



Police Department Staffing Summary

	<i>FY 2004 Actual</i>	<i>FY 2005 Adopted</i>	<i>FY 2006 Adopted</i>
	<i>Permanent</i>	<i>Permanent</i>	<i>Permanent</i>
Police - Civilian	30	31	31
Police - Uniformed	126	126	126
Parking Operations	13	13	16
Department Total	169	170	173

Staffing Summary By Position - FY 2006 Permanent Positions

	Total <u>FTE</u>		Total <u>FTE</u>
<i>Police:</i>		<i>continued</i>	
Office Associate III	2	Police Communications Operator	9
Office Associate IV	1	Police Records Coordinator	1
Police Records Specialist	4	Police Property Supervisor	1
Administrative Office Associate	1	Police Planning Analyst	1
Purchasing Clerk	1	Police Identification Specialist	2
Community Services Specialist	1	Information Systems Analyst	1
Director of Domestic Preparedness	1	Automotive Technician	1
Police Chief	1	Warrant Control Clerk	1
Police Major	1		
Police Captain	4	<i>Parking Operations:</i>	
Police Lieutenant	8	Office Associate II.	1
Police Sergeant	14	Director of Parking and Traffic	1
Police Corporal	15	Parking Enforcement Officer I	11
Police Officer 1/C	50	Parking Enforcement Officer II	1
Police Officer	33	Meter Collector/Auto Maintenance II	1
Police Communications Operator II	3	Meter Collector/Auto Maintenance I	1

The Police Department has various temporary and/or contractual positions. These positions consist primarily of General Clerical, School Crossing Guards (seasonal), Liquor Inspectors, Youth Services, Community Services, and Community Liaison.

Police Department

Police Department

General Fund

Services:

- The Patrol Division provides primary response to crime scenes, accidents, and calls for service. It handles the most preliminary investigations, but may follow a case to its conclusion. Patrol officers provide both routine patrol and preventive patrol to protect lives and property of citizens. They handle arrests, traffic control and enforcement and numerous order-maintenance activities such as domestic disputes, landlord-tenant complaints, and management-customer disputes. The Division has implemented a community-oriented policing program wherein officers are assigned to posts for a minimum period of twelve months. This is intended to better serve the citizens of Annapolis by familiarizing officers with neighborhood problems and concerns and better acquainting the officers and the citizens they serve.
- The Traffic Safety Unit is responsible for selective enforcement of traffic laws, investigation of major accidents, traffic control and influencing public awareness of traffic safety.
- The Canine Unit is composed of three handler/canine teams. Their function is to provide a highly mobile, specially trained canine support to line patrol units. These teams are used to detect, locate, and apprehend criminal offenders who attempt to elude arrest, locate illegal narcotics and to promote a positive image to the general public through demonstrations and displays of the police canine team.
- The Marine Unit provides a police presence on the waterways surrounding Annapolis in order to safeguard lives and property of boaters.
- It is the mission of the Administrative Services Division to recruit and train the individuals who will best suit the needs of the Department in service delivery to the community and to provide support services to all units of the Department. The Division includes the Central Records Section which is responsible for the maintenance, storage and disposition of criminal and offense records. The Property and Evidence Section handles all evidence and found property as well as uniform, equipment and supply issuance. The Building and Fleet Maintenance Section is responsible for fleet and facilities maintenance. The Office of Domestic Preparedness and Communications oversees the Communications Section which is responsible for all radio, telephone and dispatching services. The Information Systems Unit is responsible for providing computer support to the entire Police Department. The Office of Domestic Preparedness and Communications is also responsible for emergency preparedness.

Accomplishments:

- Trained in excess of 1,500 citizens about crime prevention and drug awareness.
- Garnered more than \$390,000 in grant money to target specific crimes.
- Garnered more than \$908,000 in grant money to support domestic preparedness and security for anti-terrorism activities.
- Provided traffic and crowd control for 54 special events, requiring over 6,000 hours of police services.
- Provided over 4,500 hours of training to employees and members of other law enforcement agencies.

Police Department

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<i>Budget Summary</i>	<i>FY 2004 Actual</i>	<i>FY 2005 Adopted</i>	<i>FY 2006 Adopted</i>	<i>Percent Change</i>
Personnel	\$11,175,780	\$11,831,240	\$12,632,390	6.77%
Other Operating Expenditures	1,292,170	994,330	1,180,330	18.71%
Total Expenditures	\$12,467,950	\$12,825,570	\$13,812,720	7.70%

Parking Operations

Police Department

General Fund

Description:

This section enforces City parking regulations and maintains parking meters.

- Patrol and enforce residential parking restrictions.
- Collect parking meter revenue.

Services:

- Patrol metered spaces in the downtown area.

Accomplishments:

- Issued 31,746 parking citations.

<i>Budget Summary</i>	<i>FY 2004 Actual</i>	<i>FY 2005 Adopted</i>	<i>FY 2006 Adopted</i>	<i>Percent Change</i>
Personnel	\$498,100	\$558,840	\$693,220	24.05%
Other Operating Expenditures	20,810	27,540	27,540	0.00%
Total Expenditures	\$518,910	\$586,380	\$720,760	22.92%